

# POWER BI CHEAT SHEET

by  
Aleksandar  
Stojanovic



## Visualizations

Bar Chart

Column Chart

Line Chart

TreeMap

Waterfall Chart

Scatter Plot

Donut Chart

Gauge Chart

Card

Table

## Power BI Report

Connect to your data sources

Load and transform data using  
Power Query

Create relationships between  
tables in the data model

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tables in the data model

Build calculated columns and  
measures using DAX

Design the report layout and  
choose a theme

Add visualizations and  
configure their properties

SUM, AVERAGE, COUNT

MAX, MIN, CALCULATE

ALL, FILTER, RELATED

RANKX, DIVIDE, IF

SWITCH, SAMEPERIODLASTYEAR,  
TOTALYTD

DAX Formulas for  
Powerful Analysis

## Power Query Hacks

Merge and append queries  
Conditional column creation  
Splitting columns based on delimiters or  
character positions  
Grouping and aggregating data  
Replacing null values with default values  
Using custom functions for complex  
transformations  
Applying transformations to multiple columns at  
once

## Dashboard Design Tips

Choose the right visualizations for your data  
Use consistent colors and fonts  
Group related visuals together  
Prioritize important info. with size and  
placement  
Use white space effectively  
Make sure the dashboard is responsive and  
works on different devices  
Add dynamic titles and labels for better  
context  
Use tooltips and drill-down options for  
additional insights

## Optimizing Data Models

Remove  
unnecessary  
columns and  
rows

Use star  
schema with  
fact and  
dimension  
tables

Create hierarchies  
and use  
calculated  
measures for  
better  
organization

## Data Storytelling

Sales performance  
over time

Customer segmentation  
and profiling

Product performance and  
profitability analysis

Regional sales  
comparison

Marketing campaign  
effectiveness

Inventory management  
and forecasting

Employee productivity  
and performance

Budget vs. actual  
analysis

Customer churn  
analysis

Web traffic and user  
behavior analysis

Social media  
sentiment analysis

Geographical data  
visualization

Supply chain  
optimization



Power BI

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Aleksandar  
Stojanovic



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